



Peninsula and Greater Williamsburg

Employment Application

DATE OF APPLICATION

Habitat for Humanity Peninsula & Greater Williamsburg does not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.

General Information

Full Name: _____ DOB: ___/___/_____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____ Mobile Home

Email: _____ Position Applied For: _____

Date Available to Start: _____ Full Time Part Time Temporary

If hired, will you be able to work overtime? Yes No

Are you at least 18 years of age? Yes No

Do you have a valid Driver's License? Yes No Expires: ___/___/_____

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court? A yes response does not automatically disqualify your application.

Yes No If yes, please explain: _____

Education Information

High School: _____ Location: _____

Dates Attended: _____ Graduated? Yes No

College/University: _____ Location: _____

Dates Attended: _____ Graduated? Yes No

Vocation/Business/Other: _____ Location: _____

Dates Attended: _____ Graduated? Yes No

List Any Skills, Qualifications, Certificates: _____

Military Service (list dates, ranks, and training): _____

Why do you want to work for Habitat for Humanity? _____

Employment History

List all employers, starting with the most recent position. All information must be completed. You may attach a resume, but not in place of completing the required information.

Most Recent Employer: _____

Address: _____ City: _____ State: _____

Is this your current employer? Yes No Dates Employed (MO/YR)

May we contact this employer? Yes No Begin: ___/___ End: ___/___

Job Title: _____ Starting Pay: _____ Ending Pay: _____

Supervisor's Name: _____ Phone: _____

Job Duties and Responsibilities: _____

Reason for Leaving: _____

Previous Employer: _____

Address: _____ City: _____ State: _____

Is this your current employer? Yes No Dates Employed (MO/YR)

May we contact this employer? Yes No Begin: ___/___ End: ___/___

Job Title: _____ Starting Pay: _____ Ending Pay: _____

Supervisor's Name: _____ Phone: _____

Job Duties and Responsibilities: _____

Reason for Leaving: _____

I certify the above information is true and correct. I authorize Habitat for Humanity Peninsula and Greater Williamsburg to inquire into my education, employment history, references and other related matters as may be necessary for an employment decision and as needed to research my qualifications for this position. I hereby acknowledge that I have read and agree to the above statements.

In the event that I am employed by Habitat for Humanity Peninsula and Greater Williamsburg, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature: _____ Print Name: _____ Date: _____